

GUIDE FOR PREPARING TO MEDIATE

<p>The Parties</p> <ul style="list-style-type: none">✓ Who are the stakeholders - main parties/secondary actors?✓ What is the interrelationship?✓ What is their history?✓ What are the sources of each party's power (skills, information, resources)?✓ What is each party's dominant conflict style?✓ Is gender, culture, race, language or other factors aspects for consideration?	<p>The Process</p> <ul style="list-style-type: none">✓ What is the most helpful process for the parties?✓ What adaptations need to be made?✓ What arrangements need to be made?
<p>The Content</p> <ul style="list-style-type: none">✓ What is the context(s) of this dispute?✓ What is the background?✓ What happened to bring the conflict into an open dispute?✓ Where on the life cycle of a conflict is the dispute?✓ What are the issues in dispute?✓ What is the emotional content?✓ How is it likely to be expressed?✓ What are the parties' positions and interests?✓ What do they hope to achieve?	<p>The Mediator</p> <ul style="list-style-type: none">✓ Is there anything about this dispute or the parties that suggests you are not the person to be involved?✓ Is there anything about either of the parties that is likely to push a button for you?✓ What are your working assumptions about this situation?✓ Should you involve a co-mediator (to balance gender, race, culture)?

